

Filby Bells Restoration Project  
Wednesday 09.02.22  
10:30am – Trinity Barn, Filby

Present Bernard Chase (BC). Nick Dawes (ND) Derek Nicker (DN). Adrian Thompson (AT). Vivien Moore (VM). Trish Durden(TD) Judith Richardson (JR)

Martin Farrimond (MF) and Judy Farrimond (JF) ( Joined through zoom link)

- 1) Apologies Reverend Jo Wood (JW). Gareth Yassin (GY)
  
- 2) Minutes of meeting 05.01.22 These were accepted as a true and accurate record of the meeting
  
- 3) Matters Arising. None that were not covered in agenda items.
  
- 4) Finance. BC reported that due to our setting up the original bank account prior to being granted charity status, it is not the correct type of account. On 22.02.22. ND & BC are having a meeting with the Business Manager at Barclays bank in order to set up a correct account – following this it will be possible to transfer our funds into this new charity account. Going forward, the new account will have three signatories (ND, BC & AT) with any two needed to complete a transaction. Our funds in the bank currently stand at £2205  
BC is investigating contactless giving and there will need to be a decision concerning whether it is better to pay a monthly fee for this facility or a percentage on each transaction.  
**Action** ND & BC to meet with bank
  
- 5) Charity Status DN has sent required documentation to Charity Commission and has received an acknowledgement.
  
- 6) Subcommittees –

Events Launch event organised for the evening of April 30<sup>th</sup> and the events committee are having a further meeting on Friday (Feb 11<sup>th</sup>) to firm up details. Margaret Seaman is bringing a knitted Sandringham church to display at the launch event and she has kindly offered to knit a model of Filby church for us to use to raise funds. At the launch event, ND, MF & JF will do a short presentation about the bells project. JF has made a poster that DN has offered to embellish, in order to help advertise the evening.

There has been an offer by the G and S singers to put on an entertainment in the village on May 21<sup>st</sup> with the profits being split equally. They will provide a broad range of music.

Comms – The draft information letter was approved and will be distributed to all households in Filby in conjunction with the Benefice Newsletter in late February. (ND, DN, BC). DN will also contact the NR29 magazine and the local paper to further advertise the project and the launch event. VM & TD will put a notification of the launch event in the forthcoming benefice newsletter.

DN offered to print the letters and posters (with 12 posters being laminated for local notice boards). The latter being displayed nearer the time (mid march).

### **Actions**

DN/BC/ND – to organise distribution of information letter.

DN to print letters, prepare posters and contact NR29 / Gt. Yarmouth Mercury.

VM / TD to request insert into benefice newsletter.

Distribution of the leaflet produced, will be delayed until such time as we have our new banking arrangements in place. DN was thanked by the chair for his work on this. The leaflets, when prepared will be hand delivered throughout the village – this is anticipated to be in mid March.

The meeting with Darren Barker (Borough conservation Officer) had gone well. Mr. Barker was supportive and very positive about the possibility of our being able to apply successfully for funding through grant bodies including the Heritage Lottery Fund. He has offered to scrutinise our application to the lottery. (This will go ahead if our preliminary application gets outline approval). DN offered to begin the preliminary application on our behalf and in addition to this is happy to apply to any other appropriate charitable institutions that might support bells projects. MF has contacts with other organisations that might be approached at a later stage. It was suggested that we approach known individuals from similar projects to our own, for further advice on what they found successful. He also said that an important factor in Lottery funding is the element of community engagement.

**Action** DN to begin preliminary heritage lottery application (this is not time sensitive and could be either before or after the next scheduled meeting)

Structural Works/ Faculty Application MF reported that the diocesan bells advisor had said that as a considerable amount of work had already been done, it would be advisable to talk further with the diocese before moving forward with the faculty application. MF has thus contacted the church buildings officer to investigate our best approach to this - he is awaiting a response.

**Action** MF to have further communication with church buildings officer.

- 7) Discussion on wider use of church building While our remit is for the work around the bells themselves – it is important to take into account possible future use of the church building. Thought is to be given to how the work surrounding the bells can also be beneficial in other ways as this will increase the potential of successful bids. The 'Filby Bells Restoration Project' should not be seen as an end in itself but also an

enhancement to the building enabling further use. Eg. the design of the ringing gallery creates another usable space .

- 8) Any Other Business **DN** Pointed out that we should be prepared to provide the Heritage Lottery Fund with evidence of 'need' within our bid. It was decided that we could ( at the launch event) initiate a survey to help with any evidence required. The comms sub-committee will design a questionnaire for this use. **MF** said that at the present time, the money we would need to raise would be around £100,000 plus VAT ( which could be reclaimed). This cost is likely to increase with inflation.

**Action** **Comms sub-committee to design a survey questionnaire.**

**VM** informed the meeting that change of personnel meant that we currently do not know for certain which member of the clergy will be working most closely with Filby until the diocese inform the church wardens of future plans.

- 9) Date and Time of Next Meeting This will be held on Wednesday March 9<sup>th</sup>. 10.30 am at Trinity Barn, Thrigby Road, Filby. NR29 3HJ

### Summary of Actions

**ND & BC** to meet with bank

**DN/BC/ND** – to organise distribution of information letter.

**DN** to print letters, prepare posters and contact NR29 / Gt. Yarmouth Mercury.

**VM / TD** to request insert into benefice newsletter

**DN** to begin preliminary heritage lottery application ( this is not time sensitive and could be either before or after the next scheduled meeting)

**MF** to have further communication with church buildings officer.

**Comms sub-committee** to design a survey questionnaire.

