

Filby Church Bells Restoration Project
Communications Sub-Group meeting
Thursday 19.05.222.
10.30am Florence Farm, Fleggburgh

Members Present – Derek Nicker **DN** Bernard Chase **BC** Nick Dawes **ND**- Martin Farrimond **MF**. Judy Farrimond **JF** Minute taker – Judith Richardson **JR**

There were no apologies

1) Minutes of previous meeting accepted as a true and accurate record of the meeting.

2) Matters Arising – There has been contact with the school and **ND& JR** will be meeting the head teacher later in the month.

3) Information letter and Leaflet - The information letters have been distributed – no feedback had been received.

DN has printed leaflets with some spares and **ND** has divided them into 5 zones for delivery. These were taken away from the meeting for distribution.

ND thanked **DN** for the considerable amount of work he had done in producing these.

Action Leaflets to be folded and delivered.

4) Posters - **DN** informed the group that these had been displayed in appropriate settings.

5) Advertisements T - the launch event has been advertised in the EDP, The Gt. Yarmouth Mercury and the NR29 Magazine.

6) Lottery Funding - **DN** Has begun to sort out a business plan for the lottery. The committee were reminded of the need for outcomes that show engagement with the church by the community. He had also created a baseline survey for the footfall in the church to enable evidence to be gathered regarding increased use. This would need to be distributed at a church service.

(There was a general discussion around the ringing gallery being a large enough space for musicians etc to use.)

The need for some up to date financial estimates was discussed. **MF** will contact Ruth Blackman for outline cost of formal drawings for the gallery. **BC** has written to Ruth Blackman with regards to repairs to the building and reference has been made to the bells due to the overlapping nature of the two projects.

Action **BC** will seek approval from PCC to use the survey in Filby church.

Action - **DN** will add data protection policy to the website.

Action – **MF** to contact Ruth Blackman

7) Display Board— A display board that has been loaned to the village hall can be used for our display purposes. **ND & JR** will use it to create a suitable display for use in the church.

Action - ND & JR to create a suitable display on the display board..

8) Development of Questionnaire. **DN** Has obtained more up to date statistics via various websites. It was felt that at the next meeting there would need to be a discussion concerning what information would be needed re opinions regarding the use of the church. Eg – how could it be used in the community and what do people want to see.

9) Contact with other organisations - It was felt that going forward, there could potentially be contact with the Gardening Club, The Parish Council, Filby Playing Field Association, The Craft Club and the WI . Each of these could be asked to allow the group to have a slot on a meeting agenda to raise awareness of the Bells project.

10) AOB. There would be an Open Gardens weekend on the 16/17 July during which the church will be open. This was felt to be an ideal time to have the display board on show and **JF** offered to be there.

11). Date and Time of next meeting. This will be held at 10.30 at Florence Farm on Thursday May 19th.

Actions

ND & JR to meet with Filby school head teacher.

Committee Leaflets to be folded and delivered

BC will seek approval from PCC to use the survey in Filby church.

DN will add data protection policy to the website.

MF to contact Ruth Blackman