

Filby Bells Restoration Project
Wednesday 09.03.22
10:30am – Trinity Barn, Filby

Present Bernard Chase (BC). Nick Dawes (ND) Derek Nicker (DN). Adrian Thompson (AT). Vivien Moore (VM). Trish Durden(TD) Judith Richardson (JR)

Martin Farrimond (MF) (Joined part of meeting through zoom link)

- 1) Apologies Reverend Jo Wood (JW). Gareth Yassin (GY) Judy Farrimond(JF)

- 2) Minutes of meeting 09.02.22 These were accepted as a true and accurate record of the meeting

- 3) Matters Arising. DN updated the meeting on his first steps and timings regarding the lottery grant applications. This has been helped by information sent to him by MF. He was also able to give out information regarding the outcomes that the Heritage Lottery would look for in our application. (these include a focus on diversity, the use of the church to increase footfall, greater wellbeing and the Heritage in better condition). DN reported that our 'pre application' to the Big Lottery should be done in around three months from now and that our submission to the Heritage Lottery should be around October of this year. He asked that a meeting could be arranged with the conservation officer.
It was felt that the local school should be as fully involved as possible at that the Rev. Jo Wood would be the appropriate person to further initiate this. The committee were reminded that GY had produced an interesting set of child friendly materials.

Action. AT to contact conservation officer to enable meeting with DN

- 4) Finance. BC informed the meeting that the new Barclays account had been set up and that subject to ensuring it was properly 'up and running' he would be transferring the balance (£2205) from the previous account to the new one. He has also applied for a new just giving account that incurs no monthly fee but charges a percentage (5%) of the gift aid on each donation. Currently it is not felt to be advisable to have a digital contactless donation facility due to the costs around this, though it could be reconsidered in the future if appropriate.

- 5) Charitable Status A question was raised by the treasurer of another local committee regarding whether multiple trusteeships should be shown on the charity commission website. DN looked into this and ascertained that as a committee we have done everything that should have been done and it is the charity commission who oversee this.

6) Subcommittees –

Events There has not been an events sub-committee meeting since the last main meeting.

Comms – A meeting was held on February 23rd. (Meeting was minuted)

DN will let the committee know when the leaflets for circulation need to be folded. He will be printing approximately 400, of which around 270 will need to be delivered. Following this, the leaflets be distributed in the first week of April.

DN had printed a 'high level' map of the village and **ND and DN** will split the map into distribution zones. There were some distribution preferences stated

BC Thrigby Road, **VM/TD** Pound Lane, Mulberry Tree Close, Filby Close etc, **DN** Main Road.

DN discussed developing a questionnaire, he had a copy of one done in the past as a starting point regarding some generic questions and reminded the meeting that the lottery will look for concrete evidence of achievement eg. footfall in the church. Any suggested questions (around the use of the church building as well as the bells) should be sent to **DN** prior to the next comms meeting on April 7th. The subject of how to best use the questionnaire was raised – would it be better in letterboxes or perhaps distributed at an event such as the Fete later in the year.

There will also be the need to develop a list of partners in the bells project eg the school. Invites to the launch event could be forwarded to potential partner organisations. The importance of the involvement of the school was highlighted.

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Actions

DN to print leaflets.

All (if available) to fold printed leaflets

DN/ND – to organise distribution of leaflets.

All – (if not involved in next comms meeting) - to forward questionnaire ideas to **DN** prior to April 7th

Structural Works/ Faculty Application **MF** reported that the Diocese Advisory Committee had advised him to begin the faculty application which he has since done. The information he has already provided has enabled his proposals going out to consultation. Everything to date has seemed very positive.

7) Discussion on wider use of church building This item on the agenda was not needed at the meeting.

- 8) Any Other Business The next meeting of the comms team will be on April 7th and the events team will meet on April 11th.
- 9) Date and Time of Next Meeting This will be held on Wednesday April 13th. 10.00 am at Trinity Barn, Thrigby Road, Filby. NR29 3HJ. (Please note that the start time is 30 minutes earlier than previous meetings).

Summary of Actions

- AT to contact conservation officer to enable meeting with DN
DN to print leaflets.
All (if available) to fold printed leaflets.
DN/ND – to organise distribution of leaflets.
All – (unless involved in next comms meeting) - to forward questionnaire ideas to DN prior to April 7th